



Registration Form

Tick the box as appropriate.

1. Applicant

family name _____

first names _____

title Mr Mrs Miss Ms

male female

nationality _____

mother tongue _____

date of birth day _____ month _____ year _____

occupation _____

contact address _____

country _____

post code _____

telephone _____

fax _____

e-mail _____

Please attach a recent passport photo here.

How did you hear about LLC?
 Agent
 School
 Advert
 Internet
 IIEL Website
 British Council
 Other

2. Course

| Course title | Dates | | No. of weeks |
|------------------------------------------------------------------|-------|----|--------------|
| <input type="checkbox"/> IELTS | from | to | |
| <input type="checkbox"/> SIELTS | from | to | |
| <input type="checkbox"/> EJLT | from | to | |
| <input type="checkbox"/> SEJLT | from | to | |
| CEC <input type="checkbox"/> FCE <input type="checkbox"/> CAE | from | to | |
| <input type="checkbox"/> OTHER _____ | from | to | |

3. Language Level

Beginner Elementary Intermediate Advanced

■ What exams have you taken (results)? _____

■ Have you attended a language school? No Yes

If yes when? _____ where? _____

4. Applicant's Next-of-Kin

family name _____

first names _____

title Mr Mrs Miss Ms

male female

nationality _____

mother tongue _____

date of birth day_____ month_____ year_____

occupation _____

contact address _____

country _____

post code _____

telephone _____

fax _____

e-mail _____

Terms and Conditions:

Minimum age is 16 on IELTS and CEC courses, 20 on EJLT course. Minimum registration is 2 weeks for EJLT, IELTS and CEC. Discounts apply only to courses booked and paid for in advance. Course fees include registration on courses over 2 weeks, certificates, photocopies given in class and language exchange. They do not include accommodation, course books, public examination fees, outings or transport to school. Fees are non-refundable unless the course is cancelled by IIEL. Courses may occasionally be cancelled at the schools discretion. I sign to confirm that I have read the terms and conditions and agree to abide by them

UK Data Protection Act 1998:

I agree to Institute of International Education in London processing personal data contained on this form or other data which Institute of International Education in London may obtain from me or other people or organisations whilst I am applying for admission. I agree to the processing of such data for any purpose connected with my studies, or my health and safety, whilst on premises of Institute of International Education in London or any other legitimate purpose.

Signature of applicant

Date

DATA PROTECTION ACT

The information which you give on your application form will be used for the following purposes only:
 To enable the Institute of International Education in London (IIEL) to create a computer record of your application.
 To enable your application to be processed.
 To enable the institution to compile statistics, or to assist other organisations or individual researchers to do so, provided that no statistical information that would identify you as an individual will be published.
 To enable the IIEL to provide you with information about its facilities/services.